

#### **Educational Uses:**

- Lakeside's Moodle site is intended for instructional use only.
- Faculty members will decide how Moodle resources will be used in their individual classes.

## **Acceptable Use**

 Use of the LCS Moodle system is for educational purposes or those purposes that relate to LCS activities only.

### **Prohibited Use**

- LCS Student Moodle accounts are not for private use.
- Students should not allow anyone other than their parents to access their accounts.
- Students should never share their passwords with anyone other than their parents.
- Students should never attempt to access another user's account
- Students should never attempt to misrepresent their identities.
- Students should not use their accounts for private profit not related to school activities.
- Students should not use their accounts for junk mail, mass mailing, or spamming.
- Students should never knowingly send viruses, spyware, or other harmful software
- Students should never use their accounts to violate any law, regulation, or contract
- Students should never publish/create information that is profane, vulgar, threatening, harassing, abusive, defamatory or libelous.
- Students should never publish or distribute illegally copied music, movies, software or other Intellectual property, or otherwise infringe upon the copyrights of other persons or entities
- Students should never publish any information or software used to circumvent software licensing or registration.
- Students should never advocate or solicit violence or criminal behavior

#### **Assignment of Student Accounts**

Lakeside's System Administrator or other authorized personnel will assign all student accounts.

#### **Account Information**

- Accounts will be deactivated after graduation or withdrawal from the school.
- Lakeside reserves the right to copy and distribute any data created using the LCS Moodle system.

### Privacy

- Lakeside Christian School owns all school-generated student accounts and all data created using those accounts.
- Administration reserves the right to monitor and/or access and disclose student created content at anytime. If evidence of criminal activity is discovered, the evidence will be turned over to law enforcement officials.
- Users should realize that the deletion of content does not prevent administration from accessing those files.

- Students should realize that their Moodle usage will be logged and can be accessed by Lakeside administration at any time.
- Content posted on Moodle may be available to all LCS Moodle users. If you don't want it read, don't post it.

## Security

• Students should never share passwords, account information, or sensitive personal information to anyone other than their parents for any reason.

# **Consequences for Violation of LCS Moodle Policy**

• The consequences for violating Lakeside's Moodle Policy include suspension of privileges, revocation of privileges, suspension from school, and expulsion from school, depending on the severity of the violation. LCS Administration has the final say in the assigning the appropriate punishment.

Lakeside Christian School reserves the right to amend this policy at any time. Administration has the final say in all matters relating to the use of Moodle.