

**SPC Dual Credit Policy and Procedures
2009-2010 Term**

- Students must take English Comp (ENC1101/1102) and/or College Algebra (MAC1105) before attempting any other SPC courses. These courses require a pre-qualification of the student per the SPC guidelines.
- Students must take the CPT (College Placement Testing) to determine which course they are eligible to take.
 - English Comp: 83 or higher on Reading AND Sentence Skills
 - College Algebra: 41 or higher on College Level Math
 - Intermediate Algebra: 72 or higher on Elementary Algebra
- Exceptions: If a student's test scores indicate, and SPC approves, a student may qualify to take a class level **higher than the above listed**.
- Students must have a minimum 3.0 GPA to be eligible to take dual enrollment courses. Students, while enrolled in a dual enrollment class, must also maintain a minimum of a 3.0 GPA in all subjects taken at LCS during the same time frame in order to qualify for a second SPC dual enrollment course.
- Dual enrollment courses earn credit as an elective. They **do not take the place of a LCS CORE requirement**. Students must still take the minimum required credits for math (3) and English (4) at LCS to meet the school's graduation requirements.
- **Important:** Parents are encouraged to have their students take an approved dual-enrollment course during the SPC Summer Term. LCS will endeavor to make time available, if possible, at the school for a student to take an approved course on-line.
- Seniors will be allowed to go off campus *only after they have satisfied their CORE and any other graduation requirements on the LCS campus*. Do not schedule your student to go off campus until you know there isn't a conflict with their requirements at LCS.
- Those approved per the SPC guidelines must stay in the class once enrolled.
- The Private School Dual Enrollment Permission form for SPC must be turned in to LCS no later than 1 week prior to the first day of the SPC semester for which a student is registering.
- If SPC dual enrollment courses are taken during the school term, the SPC course must be taken with a minimum of **4 credits** in the same semester on the LCS campus for a total of 5, and not to exceed, 7 credits.
 - **This rule *does* apply to seniors and may mean they have excess credits over the minimum required to graduate.**

Please attach the bottom portion of this form to the Private School Dual Enrollment Permission form.

I have read and understand the SPC Dual Credit Policies and Procedures and agree to abide by them.

Student Signature

Date

Parent Signature

Date