

Notice to all Lakeside Parents

November 9, 2007

Reminder: All tuitions plus fee and service charges must be paid monthly. Starting with the 2008 calendar year, we will enforce the following policies:

- No student may return to class after any quarter or semester break until all outstanding **tuition** balances plus accrued late charges are paid. All student records will be archived until a student is reinstated upon the clearing of payment with the school's bank.
- Participation in after school or after care activities will be suspended if there are past due balances for these **non-tuition services** more than 45 days in arrears. You are responsible to check online with Smart Tuition to view balances.
- During the 4th quarter, parents with having accounts with past due amounts over \$1000 will be asked to keep their students home until past due amounts have been paid.
- The school reserves the right to ask a parent who has been habitually late with payments to pay the past due amount plus the remaining balance to the end of the school year to maintain enrollment.
- No student records will be released until final payments are received and checks have cleared.
- All past due amounts unpaid as of June 15 will accumulate either a \$45 per month late fee or will be assessed a 21% interest charge compounded on a monthly basis depending on which is the higher penalty.