



**PURCHASE SCHOOL LUNCHES ONLINE AT WWW.ORDERLUNCHES.COM
IT'S THE FAST AND EASY WAY TO ENSURE YOUR KIDS EAT RIGHT AT SCHOOL!**

Lakeside Christian School has partnered with **orderlunches.com** to provide a secure, fast and easy-to-use online ordering system that allows parents to view our school lunch menu, order, prepay and manage student lunches on the web.

1. On or after 12/9/09 registration and ordering will begin, go to www.orderlunches.com to "register"
2. Complete Parent Account Information and enter school password: **lions121**
3. Enter student(s) information – select applicable "room/teacher/grade" from the drop down menu
4. Click "**add student profile**" for each child you are registering and click "**finished**" ONLY after all students are added
5. Login with your user name (full email address) and personal password that you set during registration; go to select menu and start your order

Ordering Schedule

Menu Lunch Cycle Dates	Order Start Date	Order End Date
Jan 4 – Jan 29	12/9/09	12/28/09
Feb 1 – Feb 26	1/11/10	1/25/10
Mar 1 – Mar 31	2/8/10	2/22/10
Apr 1 – Apr 30	3/8/10	3/29/10
May 1 – June	4/5/10	4/26/10


Program Information

Food Questions - Call: Jeanne White 727-461-3311 x300 email - jwhite@lakesidechristianschool.org
Please add child's name, grade and "lunch" in the subject line.

Changes/Cancellations - changes, additions and cancellations can be made providing they are done during the ordering period each month. Credits will be applied to your next order.

Missed Lunches for Illness Only - Please call the school office by 10:00am to receive a credit toward your next order

Late Orders – Late Orders are not accepted

- ✓  **Days** marked with this icon contain specific messages regarding field trips and/or no lunch days
- ✓ **Be sure to proceed to checkout** and process your payment with credit card (Orders that are left in the shopping cart will NOT be processed and your student (s) will not be included on lunch reports if you do not complete your order)
- ✓ You will receive an email confirmation upon completion of your order

Payment Information -The lunch program accepts payment by Visa, MasterCard, or your debit card with a Visa or MasterCard logo

You can view the menu before you order - click on "print school menu" button located at the bottom of each calendar month

Print your order - click on "print my order" button - located at the bottom of each calendar month - you have the option to print to screen or export to excel and print

View order history- Go to order history and click next to the order id to see the details of each order. Click next to the menu period to see each student's meals.



Minimum Order Fee – A minimum \$15 order at checkout, otherwise \$1.00 fee is charged. If your order change is an even exchange no minimum order fee is applied.